

TSMS
GOVERNING BOARD MEETING MINUTES

3434 North Monroe St.

Tallahassee, FL 32303

Wednesday , December 10th, 2025

5:00 pm

- 1- Call to order
- 2- Approval of the agenda items
- 3- Public Remarks
- 4- Principal Remarks
- 5- Approval of Board meetings minutes (8/27/2025)
- 6- Approval of new board member
- 7- Review of Form 990 (TSMS Tax Return)
- 8- Title-I Update
- 9- School Financials
- 10-Closure of the meeting

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Additional Information

- Board members present -

Dr. Dogan Tozoglu, Dr. Bill Gladwin, Dr. Ugur Baslanti, Mrs. Melisa Ozer

Issues/Items motioned and voted on by Governing Board Members:

1. The Board meeting was called to order at 5:05 pm
2. **Approval of the agenda items** – Dr. Tozoglu moved to approve the agenda items as it is presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
3. **Public Remarks** – There were no public remarks.
4. **Principal Remarks** – Principal Ozsahin stated that current student enrollment stands at 590, which is below the school's target of 640 students. He explained that approximately 10 new students are expected to enroll in January, bringing total enrollment to around 600; however, the school will still remain short of its goal. He noted that student enrollment has declined across Tallahassee and that the school has been affected by this trend. Based on this reality, he stated that budgeting and staffing plans for the coming year will be adjusted accordingly. He also shared that the school has already begun enrollment efforts for the 2026–2027 school year.
He informed the board that one of the most pressing concerns at this time is the school's Title I eligibility status. He explained that the district recently notified the school that its poverty rate has dropped to 38%, which would result in the loss of Title I eligibility if the February FTE report remains unchanged. He noted that this decrease appears unusual, as the poverty rate was 57% the previous year. He shared that during discussions with district officials, he asked whether similar changes were occurring across the district and was told that no significant changes were seen at other schools. He stated that only our school showed a decrease of approximately 20% and that the administration is currently investigating the possibility of an oversight or data-related issue. The principal stated that student testing has been ongoing for the past two weeks. He shared that meetings with teachers are scheduled for the upcoming week to review and evaluate the testing data. He also stated that during the January planning days, the administration will continue

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reviewing data and will conduct meetings and professional development sessions with teachers to address identified areas of need.

He shared that the school has recently hosted several events. He stated that a STEM Night was held last week with participation from other schools, universities, and science centers, and that parent attendance was strong despite inclement weather. He also informed the board that a science fair was held at the school on the day of the meeting, during which several student projects were presented and evaluated successfully.

The principal said that the school will begin its holiday break next week. He informed the board that teachers will return on January 5th, and students will return on January 7th.

5. **Approval of Board meetings minutes (08/27/2025)** – Dr. Tozoglu moved to approve the agenda items as presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
6. **Approval of new board member** - Dr. Tozoglu introduced the new board member candidate, Melisa Ozer, to the board. Dr. Gladwin 2nd the motion. **The board unanimously approved Melisa Ozer's membership**
7. **Approval of the Form 990 (TSMS Tax Return)**- Dr. Tozoglu stated that each year, after the audit, TSMS submits this document to the IRS, which is prepared by the school's auditor. Dr. Tozoglu suggested comparing the budget reports from the last two years to identify any differences. Dr. Tozoglu moved to approve the agenda item as presented, and Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
8. **Title-I Updates**— Dr. Tozoglu asked about the school's status regarding Title I compliance and whether we were being reimbursed on time. Mr. Yakisikli replied that we have been reimbursed for the expenses requested so far and will continue to receive payments. Dr. Tozoglu reminded the board that the school was unable to receive a portion of this fund last year because it could not spend it. Mr. Yakisikli said that we should not have any problems this year, but there is some confusion regarding Title I eligibility for next year's funding. If this issue is not resolved, we will need to revise our budget. Dr. Tozoglu emphasized that this fund is very important for the school, so we should make every effort to maintain our Title I eligibility status. Dr. Tozoglu moved to approve the agenda item as presented, and Dr. Baslanti 2nd the motion. **The board unanimously approved the agenda item.**

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- 9. School Financials**— Mr. Yakisikli reviewed the financial statements and noted that the school is still receiving FTE revenue based on 620 students while the actual count is 608. We will receive the FTE revenue according to the average of the figures from February and October, so the number will decrease slightly, but I think we will still be in good shape. Dr. Tozoglu recommended updating the deposit and enrollment scenarios using actual figures to better predict the financial situation for the remainder of the year and to support planning for the following year. He also reminded the team to prepare estimated budgets based on scenarios that include and exclude Title I and IDEA funds. Dr. Tozoglu moved to approve the agenda items as presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
- 10. Closure of the meeting** – Dr. Tozoglu moved to adjourn the meeting. Mr. Baslanti 2nd the motion and the meeting were adjourned at 5:35



Dr. Dogan Tozoglu, President