

TSMS
GOVERNING BOARD MEETING MINUTES

3434 North Monroe St.
Tallahassee, FL 32303
Wednesday, August 28th , 2024
5:00 pm

1. Call to order
2. Approval of the agenda items
3. Public Remarks
4. Principal Remarks
5. Disclosure of staff relatives
6. Approval of last board meeting minutes
7. Approval of Progressive discipline policy
8. Approval of Equity policy
9. Approval of out-of-field teachers
10. Approval of salary scale
11. Approval of school budget and School Financials
12. Approval of the audit draft statement and authorize the board chair, principal and business office to approve the final audit within 5% change margin for 2023-2024 audit
13. Title-I Update
14. Closure of the meeting

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Additional Information

– Board members present –

Dr. Dogan Tozoglu, Dr. Ugur Baslanti, Dr. Mark Bourassa, Bill Gladwin

Issues/Items motioned and voted on by Governing Board Members:

1. The Board meeting was called to order at 5:03 pm
2. **Approval of the agenda items** – Dr. Tozoglu moved to approve them as they are presented. Dr. Baslanti 2nd the motion. The Board unanimously approved the agenda item.
3. **Public Remarks** – There were no public remarks.
4. **Principal Remarks** – Principal Ozsahin mentioned that they hired the staff they needed and that they currently have 67 staff. He also said that they could hire new staff in case of sudden leaves. Principal Ozsahin stated that when the school opened on August 12, they had 630 students; as of today, they have 627 students and that they hope that the number of students will stabilize around 630. Principal Ozsahin also spoke about this year's grade; he stated that they received a C grade this year but that this was due to the change in the grading scale. In detail, he said that while last year 54 was enough to get a B, this was increased to 57 this year. He also stated that they will do the necessary work to be able to get an A or at least a B next year. Regarding this matter Dr. Tozoglu said that I looked at your school grade it's very high C, it's close to B if they use the last years in measurements could have been a B. Emphasizing stability, he said that the most effective way is just keeping the teachers in the same classroom throughout the year to get better results. He also said that he believed that school staff would do the necessary work on this issue.
5. **Disclosure of staff relatives-** Dr. Tozoglu provided the necessary information about the spouses of the principal and assistant principal who are working as teachers at the school. In short, He stated that the principal and the assistant principal should not be hiring and firing decision on them and, they cannot be evaluators of their wives.

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6. **Approval of Last Board meetings minutes (05/22/2024)** – Dr. Tozoglu moved to approve the agenda items as it is presented. Mr. Bill Gladwin 2nd the motion. **The Board unanimously approved the agenda item.**
7. **Approval of Progressive discipline policy-** Dr. Tozoglu stated that this policy is regarding the process of termination of staff. It covers how verbal warning, written warning, final warning should be and how suspension and termination should be done. Dr. Tozoglu moved to approve the agenda items as it is presented. Mr. Bill Gladwin 2nd the motion. **The Board unanimously approved the agenda item.**
8. **Approval of Equity policy-** Dr. Tozoglu stated that this policy referred to the statute that covers the non-discrimination of students and employees, as well as their equal access to all opportunities. The district mentioned that if we have an equity policy or any equity clause in our handbook, it should be referred to as part of this statute. We created this policy based on the statute, which prohibits discrimination against students and employees and ensures equal access to programs and activities within the school. This policy also covers preventing antisemitic actions and comments. Dr. Tozoglu moved to approve the agenda items as it is presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
9. **Approval of out-of-field teachers-** Dr. Tozoglu explained that this is a routine item every year. All these teachers have a certification, but they may need the have endorsement or ESOL courses to be able to teach and it's mostly applied to every single teacher in the state. These courses are provided by the district, schoolteachers need to be done with this by June 30th. School should send this list to the parents before October 11th. Dr. Tozoglu moved to approve the agenda items as it is presented. Dr., Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**
10. **Approval of salary scale-** Dr. Tozoğlu stated that considering our budget we had meetings with the business office and the administrators over the summer, to make some improvements and regulations on the salary scale. The salary scale is now more transparent and balanced. Dr. Tozoglu moved to approve the agenda items as it is presented. Mr. Bill Gladwin 2nd the motion. **The Board unanimously approved the agenda item.**

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- 11. Approval of school budget and School Financials-** Mr. Yakisikli went over the financial statements and stated that the school is receiving FTE revenue based on 588 students for the next year, the current number of students are round about 630 and we put the budget based on 620 students. Mr. Yakisikli added that we have title 1 grand, IDEA, and NSLP reimbursement from lunch and breakfast. He stated that at the end of the year we are projecting round about \$90,000 surplus if everything goes well this projected budget includes all the salary improvements and new portables etc. Dr. Tozoglu moved to approve the agenda items as it is presented. **The Board unanimously approved the agenda item.**
- 12. Approval of the audit draft statement and authorize the board chair, principal and business office to approve the final audit within 5% change margin for 2023-2024 audit-** Dr. Tozoglu stated that we need to approve the audit draft statement because of the FRS numbers is not out from the state yet and the audit is not ready. We received our initial audit figures it's a good figure. This year's revenue will be less than last year's still, we have \$1.3 million cash or cash equivalents on our account, we don't see any cash flow problems. Once we get the audit, I'll share with you guys. Dr. Tozoglu moved to approve the Approval of the audit draft statement and authorize the board chair, principal, and business office to approve the final audit for within 5 % change margin for 2023-2024 audit. **The Board unanimously approved the agenda item.**
- 13. Title-I Update-** Mr. Yakisikli stated that we still maintain our title1 schools' status. For the budget and everything we have submitted, and we get approval. We use the title1 budget for employing professional staff in areas where needed. Dr. Tozoglu reminded that you need to submit electronically on their digital forms not only budgeting but also the parents' involvement activities that need to be part of it.
- 14. Closure of the meeting –** Dr. Tozoglu moved to adjourn the meeting. The meeting were adjourned at 5:40



Dr. Dogan Tozoglu, President