

TSMS
GOVERNING BOARD MEETING MINUTES

3434 North Monroe St.
Tallahassee, FL 32303
Wednesday, December 15th, 2021
5:01 pm

- 1- Call to order
- 2- Approval of the agenda items
- 3- Public Remarks
- 4- Principal Remarks
- 5- Approval of Board meetings minutes (9/29/2021)
- 6- Accreditation Update
- 7- Review of Form 990 (TSMS Tax Return)
- 8- Title-I Update
- 9- School Financials
- 10-Closure of the meeting

Additional Information
– Board members present –

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Dr. Dogan Tozoglu, Dr. Mark Bourassa, Dr. Ugur Baslanti, Mr. Bill Gladwin

Issues/Items motioned and voted on by Governing Board Members:

1. The Board meeting was called to order at 5:00 pm
2. **Approval of the agenda items** – Dr. Tozoglu moved to approve the agenda items as it is presented. Dr. Mark Bourassa 2nd the motion. **The Board unanimously approved the agenda item.**
3. **Public Remarks** – There were no public remarks.
4. **Principal Remarks** -Principal Temel informed the board that the first semester of the year is about to end and that they were trying to finish the semester strong with regards to academics. Principal Temel also stated that there are other events and activities to increase the student morale like skate world night to have fun and generate some fund for school. And there was student versus teachers' games and fundraising for leukemia and students get to dress down days when they bring a donation for the fundraising. Principal Temel also informed the board that they will start the enrollment for next year and they have already sent out the intent to return forms for upcoming year. Additionally, principal Temel stated that the school will probably enroll only kindergarten as the majority of the students will be returning for next year. Principal Temel indicated that they will use all effective methods for recruitment and that sending flyers homes was not effective for the past few years and that they will utilize digital platforms for recruitment purposes. Moreover, Principal Temel stated that a parent offered help with Social Media recruitment and principal Temel indicated that there were not many teachers who left this year but that the school started to hire for next year, but certification is a challenge. Principal Temel mentioned that they also plan to hire guidance counselor if he finds the qualified candidate, but he stated that he experiences challenge again with the certification. Dr. Tozoglu asked if the school was doing any holiday activities or gifts for the teachers. Principal Temel informed the board that the school is working with PVO was able to do small gifts and gift cards and also deliver some holiday gifts to the some LCS personnel that TSMS work closely. Finally, principal Temel mentioned that the salaries will be paid before holidays.
5. **Approval of Board meetings minutes (05/21/2021)** - Dr. Tozoglu moved to approve the agenda items as it is presented. Mr. Gladwin 2nd the motion. **The Board unanimously approved the agenda item.**
6. **Accreditation Update** _ Principal Temel said that he was thankful to his team who did a great job in providing all the documents and evidence to them in advance. TSMS also made every effort to work with the accreditation agency and met with them multiple time to preemptively deal if any concerns. The final conversation went well, and they were satisfied with what they saw, and they did not even ask any clarification or question and that hopefully the school will be accredited. Dr. Tozoglu congratulated the team. Dr. Tozoglu asked principal Temel to share a copy of the report for accreditation when school receives it.

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7. **Review of Form 990 (TSMS Tax Return)** Dr. Tozoglu stated that this is the tax document that the school submit each year prepared by the school auditor. Dr. Tozoglu mentioned that the documents is like a summary of TSMS audit report regarding financials with regards to revenue and expenditure. Dr. Tozoglu stated that the in overall school has a good fund balance and that the school should attempt to save as much as it can just to be on the safe side in case the things may change in school fundings. Dr. Tozoglu moved to approve the agenda items as it is presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item**
8. **Title-I-** Principal Temel stated the school submits relevant documents and work closely with the LCS Title-I office. Principal Temel mentioned that the funds are being spent on staffing mainly and all money being used up. Dr. Tozoglu mentioned that one of the biggest components of the Title-I is parent engagement and he asked if school was able to resume all such activities. Principal Temel stated that the home visits and some other parent activities are resumed and there are plans to resume other academic teams and clubs.
9. **School Financials-** Dr. Tozoglu asked Mr. Yakisikli to comment on the financials. Mr. Yakisikli stated that the numbers are based on 550 students and that when looking at the general funds it's on the positive and the special revenue may show minus, but the school did not receive the reimbursements yet once it receives it will be positive. At the end of the year the fund balance will be over 100 k. Mr. Yakisikli also stated that the there will be ESSER II and III. Dr. Tozoglu suggested few strategies to save extra money. Dr. Bourassa asked for explanation of the differences between the percentages and Mr. Yakisikli suggested that the budget needs updating with the new numbers and once its updated the difference will disappear.
10. **Closure of the meeting** – Dr. Tozoglu moved to adjourn the meeting. Mr. Bourassa 2nd the motion and the meeting were adjourned at 5:32



Dr. Dogan Tozoglu, President