TSMS
GOVERNING BOARD MEETING MINUTES

3434 North Monroe St.
Tallahassee, FL 32303
Wednesday , May 21st , 2025
5:00 pm

1- Call to order
2- Approval of the agenda items
3- Public Remarks
4- Principal Remarks
5- Title-I Update
6- Approval of Board meeting minutes (12/18/2024 and 02/19/2025)
7- Approval of Audit engagement letter
8- School Financials
9- Closure of the meeting

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Additional Information
- Board members present -
Dr. Dogan Tozoglu, Dr. Ugur Baslanti, Dr. Mark Bourassa

Issues/Items motioned and voted on by Governing Board Members:

1. The Board meeting was called to order at 5:04 pm

2. **Approval of the agenda items –** Dr. Tozoglu moved to approve them as they are presented. Dr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item.**

3. **Public Remarks** – There were no public remarks.

4. **Principal Remarks –** Principal Ozsahin stated that early release days have begun. Next Tuesday and Wednesday have been designated as post-planning days, and the school will officially close on May 28th. Last week, testing has been completed with the full participation of all students. The results are slightly better than last year's, and we are hopeful that we are hoping to receive a B grade this year. The enrollment process is ongoing, and we currently have approximately 650 students enrolled, including those on the waiting list. Since the school's capacity is also 650, we do not anticipate any issues with student numbers. Regarding personnel, almost all staff members have expressed their intent to return. However, we did not offer contracts to a few individuals due to performance concerns. We are continuing to conduct interviews to fill open positions. In addition, we are preparing a list of items that require repairs, painting, and renovations over the summer. We are also in the process of renewing contracts with our school's service providers. Furthermore, the principal mentioned that we plan to hold a summer course for 3rd grade Level 1 students at our school.

5. **Title-I Updates—**Mr. Yakisikli stated that we usually finish around May each year, but this time there were some exceptions. As a result, we were able to make the necessary changes to our Title I list due to the requirements of the comparability report. We also submitted a budget amendment, which was recently approved by the district, and we have started receiving reimbursements again. In our previous Title I budget, we had more employees receiving salary benefits and were requesting reimbursement accordingly. However, this time, due to the need to adjust the number of Title I employees, we now have fewer Title I staff. Because of that, we plan to use some of the funds to purchase Chromebooks for future needs, such as testing and other day-to-day requirements. So, approximately half of the budget will go toward salary and benefits for Title I employees, and the other half will be used to purchase Chromebooks. Overall, we are still in a good position with our current Title I budget. We have already submitted the budget and narrative for next year. Although we haven't received any feedback yet, we expect to hear something around the first or second week of June.
Dr. Tozoglu added that there's uncertainty about Title funds and federal funding this year, no one knows what the numbers will be. We'll find out. Hopefully, there won't be significant cuts, or better yet, no cuts at all.

6. **Approval of Board meeting minutes (12/18/2024 and 02/19/2025)** – Dr. Tozoglu reminded that we didn't have a quorum at the last meeting, which is why we included the minutes from both the December and February board meetings that were shared with us earlier and he moved to approve the agenda items as it is presented. Dr. Bourassa 2nd the motion. **The Board unanimously approved the agenda item.**

7. **Approval of Audit engagement letter—**Dr. Tozoglu stated that this is a typical item for this time of year. We're usually preparing for the audit of the current fiscal year, and this is part of that process. Our auditor typically sends us the audit engagement letter, which I sign. I think the school has already submitted. This is one of the standard items on our agenda. Our auditor, King and Walker, will conduct a full audit and submit the results to the District Auditor General's Office, as well as to the district. We usually receive the results before September 30. Since the school's inception, we have never had any findings in our audits, thanks to the outstanding work of our finance team and school administration. We have had clean audits so far. Dr. Tozoglu moved to approve the agenda items as it is presented. Mr. Baslanti 2nd the motion. **The Board unanimously approved the agenda item**

8. **School Financials—** Mr. Yakisikli stated that the report is based on data as of April 30th. This report is part of our monthly submission to the district. As of now, we continue to receive FTE funding based on an enrollment of 620 students. We are currently in a good financial position, and we do not anticipate any major expenses from now through the end of the fiscal year. We recently received approval for our Title I budget, which is now available. We expect to receive our reimbursement in the coming weeks. By the end of the year, we will likely have a surplus based on our projected expenses. When asked a question about food services, Mr. Yakisikli mentioned that since we are a Title I school, we serve free breakfast and lunch to all students, and we receive reimbursement for these meals. Dr. Tozoglu emphasized that we have over $1 million in our fund balance, which serves as a financial cushion. If something goes wrong in the economy, it will help us recover.

9. **Closure of the meeting –** Dr. Tozoglu moved to adjourn the meeting. Dr. Bourassa 2nd the motion and the meeting were adjourned at 5:23

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Dr. Dogan Tozoglu, President